



**CITY OF LA PALMA  
APPLICATION FOR TRANSIENT OCCUPANCY TAX  
REGISTRATION CERTIFICATE**

**REGISTRATION INFORMATION**

Certificate Type:

Hotel/Motel       Vacation Rental       Other: \_\_\_\_\_

**PROPERTY INFORMATION**

Property Name (DBA) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Operations Contact Name \_\_\_\_\_ Operations Contact Email \_\_\_\_\_

Financial Contact Name \_\_\_\_\_ Financial Contact Email \_\_\_\_\_

**OPERATOR INFORMATION**

Operator Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Email \_\_\_\_\_

**OWNER INFORMATION**

Same Information as Operator

Owner Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Email \_\_\_\_\_

I certify under penalty of perjury that the above information is true and correct, and that I understand and agree to abide by City of La Palma's Municipal Code Chapter 14, Article V: Transient Occupancy Tax.

\_\_\_\_\_  
Property Owner's Signature      Print Name      Date

\_\_\_\_\_  
Operator/Agent Signature      Print Name      Date

This Transient Occupancy Registration Certificate signifies that the person named on the face hereof has fulfilled the requirements of the Uniform Transient Occupancy Tax Ordinance by registering with the Finance Director for the purpose of collecting from transients the Transient Occupancy Tax and remitting said tax to the Finance Director. This certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a hotel without strictly complying with all local applicable laws, including but not limited to those requiring a permit from any board, commission, department or office of this City. This certificate does not constitute a permit.

*Administrative Use Only:*

Approved By: \_\_\_\_\_

Date of Issue: \_\_\_\_\_ Certificate No. TOT - \_\_\_\_\_