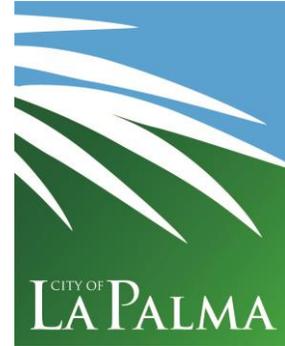


City of La Palma

Agenda Item No. 5



MEETING DATE: July 17, 2018

TO: CITY COUNCIL

FROM: CITY MANAGER

SUBMITTED BY: Mike Belknap, Community Services Director

AGENDA TITLE: Award of Contract to KTM Enterprises for Enhanced Security of the Police Department's Front Desk and Counter Area, City Project No. 18-BLDG-01

RECOMMENDED ACTION:

It is recommended that the City Council award and authorize the Mayor to execute an agreement in the amount of \$30,718 to KTM Enterprises for Enhanced Security of the Police Department's front desk and counter area, City Project No. 18-BLDG-01.

BACKGROUND:

In an effort to improve safety and security at all City facilities, staff has been identifying areas of exposure and has been working with qualified consultants to address each area. In 2017, staff created an Ad hoc committee to oversee these improvements. Some of the safety and security enhancement projects identified by this committee include: installation of a comprehensive surveillance monitoring system at City Hall, Police / Fire Department, Central Park / Community Services Center, and at both reservoir sites; a City-wide key card access system for staff; installation of panic buttons for each department's front desk; and enhanced security barriers at each department's front counter area to include ballistic protected windows and panels. In late 2017, the committee prioritized the installation of ballistic protected windows and panels at the Police Department's front desk and counter area. This project is considered a high priority as it is the City's highest traffic area, open to the public 24-hours a day, 7-days a week. Currently, the Department's front counter presents little interference to committed intruders and has minimal protection during the off-hours. It is also one of the last Police Departments in the County to undergo such an enhancement of its front counter. For these reasons, the committee recommended the Community Services Department expedite the project. In FY 2018-19, the committee expects to also complete the installation of a comprehensive surveillance monitoring system at all City facilities and panic buttons for each department's front desk.

To begin, staff contacted other police departments in the Cities of Costa Mesa and Seal Beach and the Orange County's Sheriff's Department, who had recently completed this type of project, to gain a better understating of the project designs and costs. All three jurisdictions recently contracted with KTM Enterprises to complete their front desk security enhancement projects. Staff

from each jurisdiction highly recommended the contractor based on their completed project. Following their feedback, staff requested a walk-through with this contractor for consultation, who provided measurements and technical specifications that were used to develop the Request for Proposals (RFP).

PROJECT ANALYSIS:

At present, the La Palma Police Department's front counter is not highly secured nor adequately protected to withstand intrusion and/or emergency situations. Of the three (3) counter windows, only one (1) has a glass barrier, the other windows are left open during regular business hours and are protected by a sliding aluminum door during off-hours. However because the doors are not transparent and are unable to sufficiently transmit voices when closed, they are opened to communicate with the public during the off-hours. Neither the sliding door nor the glass barrier are ballistic proof. Additionally the wall panels surrounding the counter windows, and covering the rest of the front counter area, are made of drywall material and are not designed to withstand ballistic force.

Staff issued the RFP to address these safety concerns, requesting an increased level of ballistic protection for the windows and walls. Based on research of the other jurisdiction's projects and the recommendations of the consultant, the new design provides staff with the necessary protection for police personnel and it efficiently improves the layout addressing the security concerns of the Department.

The scope of the project includes: removal of the current framing, windows, countertops, and any other material necessary to install complete ballistic protection of the lobby's front desk and counter area. Installation of Level 3 U.L. Tested and Rated Bullet Resistant Protection windows and fiberglass paneling, designed to match the lobby's current look. No subcontractors will be used, and installation is anticipated to be completed over a weekend or within three (3) days.

Note: Level 3 Ballistic Protection is defined as U.L Tested and Rated Bullet Resistant Protection, capable of stopping a .44 magnum high power handgun.

In May, the RFP was delivered to six (6) qualified contractors and posted to the City's website. Of the six (6) contractors the RFP was sent to, four (4) acknowledged receipt of the RFP. As part of the qualifications to submit a proposal, staff conducted a mandatory pre-bid walk-through with interested contractors. Three (3) contractors attended the walk-through and of those three (3), staff received one (1) qualified proposal from KTM Enterprises.

Staff contacted the contractors, who attended the mandatory pre-bid walk-through but did not submit a proposal, to inquire why they did not bid on the project. One contractor indicated the job was too small for their consideration, and as an architectural firm, they would need to sub-contract for the construction services. The other contractor also declined to bid because of the small project scope, noting it was not worth their time to prepare a proposal. Prior to the pre-bid walk-through, other contractors also expressed similar reservations including, the need to sub-contract construction or design services and the size of the project was smaller than Public Works projects they would typical bid for.

KTM Enterprises is the leading expert on the West Coast as it pertains to bullet resistant products and installations. Their project management staff has over 30 years of experience in the design and installation of bullet resistant barriers and has completed comparable projects for the

following local police departments over the past several years: Costa Mesa, Garden Grove, Huntington Beach, Orange, Placentia, Seal Beach, and the Orange County Sheriff's Department.

The table below presents the total project cost, including a five percent contingency.

DESCRIPTION	AMOUNT
Construction Cost	\$30,718
Contingency 5%	\$ 1,536
Total Estimated Project Construction Cost	\$32,254

Approval of the agenda item also authorizes the expenditure of all available contingencies in the project. The contingencies will be available for any necessary change orders associated with unforeseen circumstances. Examples include additional walls to be painted, quantities not identified in the scope of work for the project, or any other miscellaneous repairs necessary to complete the project. Said circumstances are typical for this type of project. The contingency amount is proposed at five percent (5%) of the construction cost.

TENTATIVE SCHEDULE:

Award contract	July 17, 2018
Execute agreement	July 23, 2018
Commence project	August 31, 2018
Complete project	September 30, 2018

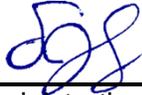
FISCAL IMPACT:

Funds in the amount of \$50,000 for Police Lobby Security Enhancements, City Project No. 18-BLDG-01 are included the Fiscal Year 2018-19 Capital Improvement Plan Budget (Account Number 035-900-8866.00000).

APPROVED:



 Department Director



 Administrative Services
 Director



 City Manager

Attachment: 1. Proposed Agreement with KTM Enterprises

AGREEMENT FOR POLICE DEPARTMENT LOBBY / FRONT COUNTER REMODEL AND SECURITY IMPROVEMENTS

THIS AGREEMENT, made and entered into this 17th day of July 2018, by and between the CITY OF LA PALMA, CALIFORNIA, a municipal corporation of the State of California, hereinafter referred to as the "City", and KTM Enterprises, hereinafter called and referred to as the "Contractor".

WITNESSETH:

The parties hereto do agree as follows:

1. RECITALS: This AGREEMENT is made and entered into with respect to the following facts:

- a) That City desires to obtain the following services available through Contractor: Enhanced security of the Police Department's front desk and counter area, City Project No. 18-BLDG-01 as per the RFP.
- b) That the principal(s) of Contractor represent to the City that Contractor is well qualified to perform such services by reason of Contractor's training and experience.
- c) That the public interest, convenience and necessity require that City obtain such services upon the terms and conditions hereinafter set forth.

2. SERVICES:

- a) During the term of this Agreement, Contractor shall provide the services set forth in EXHIBIT "A", attached hereto and incorporated herein by this reference, at the location(s) set forth in EXHIBIT "A" and at other locations within the City where such services may from time to time be required.
- b) When the City desires to add service locations pursuant to this Agreement, the City shall notify Contractor thereof at least thirty (30) days in advance of the time such service shall commence. In the event any service locations are added which are not shown in EXHIBIT "A", the Contractor and the City shall agree to mutually satisfactory compensation for the services to be performed at such additional service locations, unless compensation for services at such additional service locations is otherwise provided for in this Agreement or the attached EXHIBIT(S).
- c) The Contractor shall equip itself with all necessary labor, equipment and materials to perform the services specified in this Agreement.
- d) It is understood and agreed that all said services, labor, equipment and materials shall be furnished and all work performed and completed by the Contractor as an independent contractor, subject to the inspection and approval of the City, or the City Representative's office, inspectors, or

their representatives.

3. **AUTHORITY OF THE CITY REPRESENTATIVE:**

a) The "City Representative" shall be Michael S. Belknap, Community Services Director of the City of La Palma, acting personally or through his or her duly authorized agents, each agent acting only within the scope of authority delegated to him or her.

b) The City Representative shall decide any and all questions which may arise as to the quality or acceptability of materials furnished and work performed, and as to the manner of performance and rate of progress of the work. The City Representative shall further decide all questions which may arise as to the acceptable fulfillment of this Agreement on the part of the Contractor; and all questions as to claims and compensations.

c) The City Representative's decisions shall be final, and the City Representative shall have authority to enforce and make effective such decisions and to order that the Contractor carry out such decisions promptly.

4. **TERM OF AGREEMENT:** This Agreement shall be in full force and effect through December 31, 2018, and shall expire on that date. However, either party, at its discretion, shall have the right to terminate this Agreement at any time by giving thirty (30) days advance written notice.

5. **COMPENSATION:**

a) Compensation will be determined according to the schedule and/or amounts set forth in EXHIBIT "A", in an amount not of \$30,718.

b) The Contractor shall, on a monthly basis, provide the City Representative with an invoice of services performed.

c) Upon receipt of each monthly invoice of services performed and certification of such record by the City Representative, the City will, within thirty (30) days after receipt of such record, pay to the Contractor all certified sums in accordance with EXHIBIT "A".

6. **LICENSE:** The Contractor shall take out and maintain during the life of this Agreement a City Business License.

7. **INSURANCE AND LIABILITY:** The Contractor shall not commence work under this Agreement until it has secured all types and amounts of insurance required under this section, nor shall it allow any Subcontractor to commence work on any subcontract until all similar insurance required of the Subcontractor has been obtained. Without limiting Contractor's indemnification obligations, Contractor shall procure and maintain, at its sole cost and for the duration of this Agreement, insurance coverage as provided below, against all claims for injuries against persons or damage to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, employees, and/or Subcontractors. In the event that Contractor subcontracts any portion of the work, the contract

between the Contractor and such Subcontractor shall require the Subcontractor to maintain the same policies of insurance that the Contractor is required to maintain pursuant to this Section 8 of this Agreement.

a) Insurance Coverage Required: The policies and amounts of insurance required hereunder shall be as follows:

i) General Liability (including premises and operations, contractual liability, personal injury, and independent contractor liability): Three Million Dollars (3,000,000.00) per occurrence.

ii) Automobile Liability (including owned, non-owned, leased, and hired autos): One Million Dollars (\$1,000,000.00), single limit, per occurrence for bodily injury and property damage.

iii) Workers' Compensation and Employer's Liability: Workers' Compensation Insurance (if Contractor is required by law to obtain) in an amount required by the laws of the State of California and Employer's Liability Insurance in the amount of One Million Dollars (\$1,000,000.00) per occurrence for injuries incurred in providing services under this Agreement.

iv) Professional Liability (covering errors and omissions): One Million Dollars (\$1,000,000.00) per claim made.

b) Contractor's Insurance General Requirements:

i) Shall be issued by an insurance company which is an admitted carrier in the State of California and maintains a Secure Best's Rating of "A-" or higher; unless otherwise approved by the City;

ii) General Liability, Automobile Liability and Employer's Liability shall name the City, and its officers, officials, employees, agents, representatives and volunteers (collectively hereinafter "City and City Personnel") as additional insureds and contain no special limitations on the scope of protection afforded to City and City Personnel. All insurance provided hereunder shall include the appropriate endorsements.

iii) Shall be primary insurance and any insurance or self-insurance maintained by the City and/or City Personnel shall be in excess of Contractor's insurance and shall not contribute with it.

iv) Shall be "occurrence" rather than "claims made" insurance, excluding Professional Liability.

v) Shall apply separately to each insured against whom a claim is made or suit brought, except with respect to the limits of the insurer's liability.

vi) Shall be endorsed to state that the insurer shall waive all rights of

subrogation against City and City Personnel, excluding Professional Liability.

vii) Shall be written by good and solvent insurer(s) admitted to do business in the State of California and approved in writing by City.

viii) Shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits, non-renewed, or materially changed for any reason, without thirty (30) days prior written notice thereof given by the insurer to the City by U.S. mail, or by personal delivery, except for nonpayment of premiums, in which case ten (10) days prior notice shall be provided.

c) Deductibles: Any deductibles or self-insured retentions must be declared to and approved by City prior to the execution of the Agreement by City.

d) Evidence of Coverage: The Contractor shall furnish the City with certificates of insurance demonstrating the coverage required by this Agreement which shall be received and approved by City not less than five (5) working days before work commences.

e) Workers Compensation Insurance. The Contractor shall file with City the following signed certification:

"I am aware of, and will comply with, Divisions 4 and 5 of the California Labor Code by securing, paying for, and maintaining in full force and effect for the duration of the Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to City before execution of the Agreement."

In the event contractor has no employees requiring the Contractor to provide Workers' Compensation Insurance, the Contractor shall so certify to City in writing prior to City's execution of the Agreement. City and City Personnel shall not be responsible for any claims in law or equity occasioned by failure of the Contractor to comply with this section or with the provisions of law relating to Workers' Compensation.

8. **INDEMNIFICATION**: The Contractor shall indemnify, defend, and hold the "the City, and its officers, officials, employees, agents, representatives and volunteers ('City and City Personnel')" harmless from and against any and all actions, suits, claims, demands, judgments, attorneys' fees, costs, damages to persons or property, losses, penalties, obligations, expenses or liabilities (hereinafter "claims or liabilities") that may be asserted or claimed by any person or entity arising out of the willful or negligent acts, errors or omissions of the Contractor, its employees, agents, representatives or subcontractors in the performance of any tasks or services for or on behalf of the City, whether or not there is concurrent active or passive negligence on the part of City and/or City Personnel, but excluding such claims or liabilities arising from the sole active negligence or willful misconduct of the City and/or City Personnel. In connection therewith:

a) The Contractor shall defend any action or actions filed in connection with any such

claims or liabilities, and shall pay all costs and expenses, including attorneys' fees incurred in connection therewith.

b) The Contractor shall promptly pay any judgment rendered against the City and/or City Personnel for any such claims or liabilities.

c) In the event the City and/or City Personnel is made a party to any action or proceeding filed or prosecuted for any such claims or liabilities arising out of or in connection with the negligent performance or a failure to perform the work or activities of the Contractor, the Contractor shall pay to the City any and all costs and expenses incurred by the City and/or City Personnel in such action or proceeding, including but not limited to reasonable attorneys' fees and expert witness fees.

9. OBSERVING LAWS AND ORDINANCES: The Contractor shall keep itself fully informed of all existing and future state and federal laws and all county and City ordinances and regulations which in any manner affect the conduct of the work, and of all such orders and decrees of bodies or tribunals having any jurisdiction or authority over same. If any discrepancy or inconsistency is discovered in this Agreement in relation to any such law, ordinance, regulation, order or decree, the Contractor shall forthwith report the same to the City Representative in writing. The Contractor shall at all times observe and comply with and shall cause all its agents and employees to observe and comply with all such existing and future laws, ordinances, regulations, orders and decrees, and shall protect, indemnify and defend the City and City Personnel, and the City Representative, and all of their respective officers, employees, and representatives against any claim or assertion of liability, or liability arising from or based on the violation of any such law, ordinance, regulation, order or decree, whether by the Contractor or by its agents, representatives, employees, or Subcontractors.

10. LABOR CODE OF CALIFORNIA: The Contractor's attention is directed to Division 2, Part 7, Chapter 1 of the Labor Code of the State of California and especially to Article 2 (Wages) and Article 3 (Working Hours) thereof. If this work requires the payment of prevailing wages in accordance with Labor Code section 1720 *et seq.*, the Contractor shall comply with all seven (7) of the following:

a) In accordance with Section 1773 of the Labor Code, the City Council of the City of La Palma has found and determined the general prevailing rates of wages in the locality in which the public work is to be performed are those contained in that certain document entitled PREYAILING WAGE SCALE, copies of which are maintained at City Hall, and are available to any interested party on request. Contractor shall post a copy of said document at each job site.

b) In accordance with Section 1773.1 of the Labor Code the Contractor shall pay travel and subsistence payments to each worker needed to execute the work, as such travel and subsistence payments are defined in the applicable collective bargaining assurances filed with the Department of Industrial Relations.

c) Labor Code section 1776 is hereby incorporated as truly as if fully set forth herein. The Contractor and each subcontractor shall keep accurate payroll records containing or verified

by a written declaration made under the penalty of perjury in compliance with Labor Code section 1776. In accordance with Labor Code Section 1771.4, the Contractor shall furnish the records specified in Labor Code Section 1776 directly to the California Labor Commissioner at least monthly (or more frequently if specified in the Special Provisions) in a format prescribed by the Labor Commissioner. The Contractor shall also submit certified payrolls to the City Engineer, including certified payrolls for all Subcontractors, at any tier, performing work on the site, regardless of the dollar amount or type of subcontract, if required by the Special Provisions.

d) Pursuant to Labor Code Section 1810 it is stipulated hereby that eight (8) hours labor constitutes a legal day's work hereunder.

e) Pursuant to Labor Code Section 1813, it is stipulated hereby that the Contractor shall, as a penalty to the City, forfeit \$25 for each worker employed in the execution of this Agreement by the Contractor or by a Subcontractor hereunder for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day or more than forty (40) hours in any one calendar week in violation of the provisions of Article 3 (commencing with Section 1810), Chapter 1, Part 7, Division 2 of the Labor Code.

f) The Contractor is aware of and will comply with the provisions of Labor Code Sections 1777.5 and 1777.6 with respect to the employment of apprentices. Pursuant to Section 1777.5 it is hereby stipulated that the Contractor will be responsible for obtaining compliance therewith on the part of any and all subcontractors employed by him or her in connection with this Agreement.

g) Pursuant to Labor Code Section 1775, it is hereby stipulated that the Contractor shall, as a penalty to the City, forfeit not more than \$50 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of the Department of Industrial Relations for the work or craft in which the worker is employed for the Work under this Agreement by the Contractor or by any Subcontractor under the Contractor. The contractor shall be responsible to ensure that all contracts executed between the Contractor and the subcontractor for performance of Work on the project shall include a copy of the provisions of Labor Code Sections 1771, 1775, 1776, 1777.5, 1813, and 1815.

h) Pursuant to Labor Code Section 1771.4, the performance of the Work is subject to compliance monitoring by and enforcement by the California Department of Industrial Relations, and the Contractor shall post site notices, as prescribed by regulation.

11. **ASSIGNMENT:** The Contractor shall not assign, hypothecate, or otherwise transfer this Agreement or any portion hereof, without first obtaining the written consent of the City. If such an assignment, hypothecation, or transfer is made or attempted by the Contractor, the assignment, hypothecation, or transfer shall be void; and the City, at its sole option, may terminate this Agreement upon the giving of a 24-hour written notice to the Contractor of such termination.

12. **PERFORMANCE:** If the Contractor should neglect to prosecute the work properly, or fail to perform any provisions of this Agreement, the City, after five (5) days written notice to the Contractor, may without prejudice to any other remedy the City may have, make good such

deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor, provided, however, that the City Representative shall approve such action and certify the amount thereof to be charged to the Contractor.

13. NOT AN AGENT OF CITY: It is expressly understood and agreed that the Contractor herein named in the furnishing of all services, labor, materials and equipment and performing the work as provided in this Agreement is acting as an independent contractor and not as an agent, servant or employee of the City.

14. PARTY ADDRESSES: Any notice, payment, or instrument required or permitted to be given or delivered by this Agreement may be given or delivered by personal delivery or by depositing the same in any United States mail depository, first class postage prepaid, and addressed as follows, or to such other address provided by a written notice from one party to the other:

If to the City:

CITY OF LA PALMA
7822 Walker Street
La Palma, CA 90623
Attn: Joseph Cisneros

If to the Contractor:

KTM ENTERPRISES
600 South Jefferson St., Suite B
Placentia, CA 92870
Attn: Katie DiPonio

15. WARRANTIES: Except for the manufacturer's factory warranty, the Contractor disclaims all warranties with respect to materials supplied hereunder, and further disclaims any and all liability for failure to perform or delay in performance hereunder where the same is due in whole or in part to any cause beyond Contractor's reasonable control, such as, but not limited to, fire, flood, earthquake, lightning, strike, or other labor difficulty.

16. ATTORNEYS' FEES: In any action or proceeding between the parties hereto seeking interpretation or enforcement of any of the terms or provisions of this Agreement, the prevailing party in such action or proceeding shall be entitled to and recover from the other party its reasonable attorneys' fees and other reasonable expenses in connection with such action or proceeding.

17. SEVERABILITY: If any portion of this Agreement is held by a court of competent jurisdiction to be invalid, void, illegal, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way affect, impair, or invalidate any other term, covenant, or condition, or provision contained in this Agreement.

18. INTEGRATION, CONSTRUCTION, AND AMENDMENT: This Agreement contains the entire understanding of the parties herein and supersedes any and all other written or oral understandings as to those matters contained herein, and no prior oral or written understanding shall be of any force or effect with respect to those matters covered thereby. This Agreement shall be construed and interpreted with and shall be governed and enforced in all respects according to the laws of the State of California and as if drafted by both parties. No amendment, change or

modification of this Agreement shall be valid unless in writing, stating that it amends, changes or modifies this Agreement, signed by all the parties hereto.

IN WITNESS WHEREOF, this Agreement has been executed as of the date first written above.

CITY OF LA PALMA

Gerard Goedhart
Mayor

ATTEST:

Kimberly Kenney
Deputy City Clerk

KTM ENTERPRISES

By: _____
Katie DiPonio
President

By: _____
Tony DiPonio
Project Manager



EXHIBIT A KTM ENTERPRISES

600 South Jefferson Suite B. Placentia CA 92870
PH#: 1-714-357-5475 FX#: 1-866-462-6178
Authorized west coast dealer for Total Security Solutions
www.californiabulletproof.com

PROPOSAL

Customer:

Job Site:

Name: La Palma Police Department	Proposal #: 19159 R1
Street: 7821 Walker Street	Name: La Palma Police Department
City: La Palma ST: CA Zip: 90623	Street: 7792 Walker Street
Attn: Joseph Cisneros	City: La Palma ST: CA Zip: 90623
cc:	Date: 6/14/2018 Page 1 of 1

We hereby submit specifications and estimates for U.L. Tested and Rated Level 3 Bullet Resistant Lobby Protection (capable of stopping a .44 magnum high power handgun) for the Police Department Lobby / Front Counter Remodel and Security Improvements.

BASE BID:

- 1.) Demo existing windows, countertops, cabinets, and any other material necessary to install the complete Level 3 ballistic protection of the lobby's front desk.
- 2.) Furnish and install one U.L. Level 3 LP 1250 - 72" x 54" baffle style interior transaction window with aluminum frame and a 12" deep stainless steel countertop.
- 3.) Furnish and install one U.L. Level 3 LP 1250 - 48" x 54" baffle style interior transaction window with aluminum frame and a 12" deep stainless steel countertop.
- 4.) Furnish and install one U.L. Level 3 LP 1250 - 37 1/2" x 64" baffle style interior transaction window with aluminum frame and a 12" deep stainless steel countertop.
- 5.) Furnish and install back glazed 2 - 37 1/2" x 12" interior windows with LP 1250 and 2-piece snap channel.
- 6.) The frames will be 1 3/4" x 4" clear anodized aluminum tube.
- 7.) Reinforce countertop including three transaction slots.
- 8.) Install level 3 bullet resistant fiberglass panels on the interior lobby walls around the transaction windows to finish at 96" above the finish floor. The panels will have a plastic laminate finish. Color to be selected by the client.
- 9.) Install 4" corner post between the 2 transaction windows at the customer service area to form a 90 degree angle for better vision.
- 10.) Furnish and install 11 lineal feet of black laminate counter top below the transaction windows 24" deep.
- 11.) Furnish and install 2 quality base cabinets, each cabinet to have 2 file drawers and 1 pencil drawer.
- 12.) All necessary channels, fasteners and hardware as required for a complete installation.
- 13.) Field measure and installation is included.

Base Bid: \$30,718.00 tax included

Qualifications and Exclusions:

- 1.) The alternate prices are based on installation at the same time as the base bid.

We hereby propose to furnish labor and materials complete in accordance with the above specifications, for the sum of **\$ 30,718.00** plus applicable sales or use tax with payment to be made as follows: net 30.

Note: This proposal is valid for 60 days from the propos al date above.

All materials are guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon a written change order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

Authorized Signature: _____
Tony DiPonio