

ADDENDUM NO. 2

**CITY YARD OFFICE REMODEL
CITY PROJECT NO. 22-BLDG-01**

OCTOBER 4, 2022

TO ALL POTENTIAL PROPOSERS:

Clarifications/Questions from Contractors who attended the mandatory pre-bid meeting and are eligible to bid on the project.

The following addresses questions and offers clarifications for the project referenced above received by the City from eligible Contractors and the information below will be incorporated into the project per this Addendum.

1. REVISED BID DUE DATE

The Bid Date of October 6, 2022 as specified in the Notice Inviting Bids is being changed to address electrical modifications which will be identified in Addendum No. 3 to be issued within the next 2 days.

Sealed proposals will be received at the office of the City Engineer, Community Services Office, La Palma, California, until **11:00 AM on Wednesday, October 12, 2022** for furnishing of all labor, materials and equipment for **CITY YARD OFFICE REMODEL, City Project No. 22-BLDG-01** (the "Project").

2. LONG LEAD ITEMS – HVAC EQUIPMENT

As requested in Addendum No. 1, only one contractor submitted HVAC equipment as a potential long lead item. In order to address the HVAC item. The City is exploring, through its HVAC maintenance contractor confirmation of this lead time. Preliminarily the City's contractor lead time is significantly less.

All contractors are to submit with their bid a written notification from their distributor with the lead time indicated for the City to review.

For information purposes, if the lead time extends beyond the contract length of 55 working days, the contractor shall install all the new equipment, duct and all other associated HVAC equipment shown on the plans, except leaving the existing operating HVAC unit, protect in place and provide transition ducts from the old duct work. The City will be utilizing the old HVAC until such time the new HVAC unit is delivered.

3. ELECTRICAL MODIFICATIONS

In response to a statement that electrical panels have long lead times, the City investigated this item with the City’s contract maintenance electrician. This resulted in the following:

- A. The City will provide the electrical panel “LA”, installed on the wall
- B. All work noted on the plan with clarifications will be completed by the City within the red bubble, all other work shall be completed by the contactor. The plan will be attached as part of Addendum No. 3 which will be issued within 2 days of release of this addendum.

4. PROJECT SCHEDULE

The following is the City’s project schedule.

Bid Opening Revised	October 12, 2022
Award of Contract By Council	November 1, 2022
Contractor Notified – Award of Contract	November 2, 2022
Contractor to Prepare All Submittals	November 2-7
Contractor Send Submittals to City	November 7, 2022 for Review/Approval
Submittals Processing	November 7-28
Notice to Proceed Issued	November 28, 2022 with Start Date 12/5
Construction Begins	December 5, 2022
Construction 55 Working Days	
Construction Ends	March 1, 2022

All other items in the project specifications remain unchanged.

Please sign below and attach this “ACKNOWLEDGMENT OF RECEIPT”, Addendum No. 2 with the Bid submittal documents. **Failure to submit the signed Addendum No. 2 acknowledgment will render the contractor’s bid as non-responsive.** Thank you for your cooperation.

Sincerely,



Douglas Benash, P.E
City Engineer

ACKNOWLEDGMENT OF RECEIPT: Addendum No. 2

Company Name

Date

By _____
Signature

Attachment – 1. None