

**CITY OF LA PALMA  
COMMUNITY SERVICES DEPARTMENT**

**ADDENDUM NO. 1**

**LANDSCAPE MAINTENANCE  
REQUEST FOR PROPOSALS (RFP)**

**OCTOBER 19, 2021**

**TO ALL BIDDERS:**

The following addendum provides the following information from questions at the pre-bid meeting and email questions that are to be incorporated into the bid documents per this addendum;

1. Is Contract states that the contractor is responsible for parts from head to lateral lines. During pre-bid meeting was stated that all irrigation parts are covered by City.

***Section 21.0 – 5 states “contractor shall be responsible at its own expense...”. To clarify, this statement refers to Contractor’s responsibility for the performance of all repairs and labor costs. The City will provide all irrigation materials, as indicated below.***

Does city cover all laterals, heads, nozzles, etc?

***Yes, Section 21.0 – 6 states “the City will maintain and warehouse, at no cost to the contractor, an inventory of parts and materials needed for the repair and replacement of all City owned irrigation systems” from the backflow device to the head/nozzle.***

2. Is the City happy with the current contractor level of services?

***The current contractor is providing an adequate level of service. However, the new RFP adds substantial new and/or an increased level of service responsibilities and by no means comparable to existing level of services provided.***

3. Any chemical restrictions?

***As a policy the City utilizes only chemicals with Caution label and less toxicity. That said, any recommendations straying from that must be provided in writing by a licensed Pest Control Advisor and approved by the City Representative. All applications of chemicals requiring a submittal of a Notice of Intent form to local County Ag Commissioner shall be submitted by Contractor prior to application. A copy of said NOI form will be provided to the City.***

4. Remove “& Tree Removal” from line item “a” under Description of Extra Work on EXTRA WORK COMPENSATION RATES form.

5. Add the following as line item for Extra Work on EXTRA WORK COMPENSATION RATES form:  
***1. Mowing and edging front and back yards of City owned property located at 5062 La Palma Ave***

6. Re-seeding clarification?

***Reseeding shall only be at Central Park site.***

7. How dispose of green waste?

***A green waste bin will be located at the City Yard for use by the contractor.***

8. The bid sheet indicates Palm trees?

***This line item in the bid sheet shall include the cost for all palm trees.***

9. All contractor employees shall wear uniform shirts with the company logo and person's name.

10. All traffic control shall comply with the Manual of Uniform Traffic Control Devices (MUTCD).

**11. Add Section 28.0 Sidewalk Cleaning**

Contractor shall clean approximately 12 miles of arterial and collector street sidewalks of leaves and debris by use of broom, blower or other hand or mechanical means on streets listed below. Contractor shall arrange schedule to align with street sweeping schedule.

Crescent Avenue	0.76 Miles
La Palma Avenue	3.13 Miles
Houston Street	0.65 Miles
Orangethorpe Ave	1.07 Miles
Denni Street	0.46 Miles
Moody Street	2.44 Miles
Walker Street	3.09 Miles
Valley View Street	0.40 Miles

12. The City is planning to take the contract to City Council on November 2, 2021 with initiation of the contract on or about January 1, 2022.

**No other conditions in the RFP/bid documents are changed.**

Please sign below and attach this "ACKNOWLEDGMENT OF RECEIPT", Addendum No. 1 with the RFP/bid submittal documents. Thank you for your cooperation.

Sincerely,



Douglas Benash, P.E  
City Engineer

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ACKNOWLEDGMENT OF RECEIPT: Addendum No. 1

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

By \_\_\_\_\_  
Signature