

MINUTES OF THE REGULAR MEETING  
OF THE LA PALMA CITY COUNCIL

July 17, 2018

CALL TO ORDER: Mayor Goedhart called the Regular Meeting of the La Palma City Council to order at 7:02 p.m. in the Council Chambers at La Palma City Hall, 7822 Walker Street, La Palma, California, with Council Member Steggell being absent.

PLEDGE OF ALLEGIANCE: Council Member Kim

INVOCATION: Pastor Abel Galvan, Faith Fellowship Church

ROLL CALL: Council Members

Council Members present: Council Member Flachmeier, Mayor Goedhart, Mayor Pro Tem Goodman, and Council Member Kim

Council Members absent: Council Member Steggell

City Officials present: Laurie Murray, City Manager  
Joel Kuperberg, City Attorney  
Mike Belknap, Community Services Director  
Scott Hutter, Planning Manager  
Terry Kim, Police Chief  
Sea Shelton, Administrative Services Director  
Joe Cisneros, Management Analyst  
Kimberly Kenney, Deputy City Clerk

PRESENTATIONS

None Scheduled.

ORAL COMMUNICATIONS

Teddy Faile, a La Palma resident, addressed the City Council regarding the City's water conservation cutting water usage by 20%; opposition to residents who have stopped watering their lawns all together; and noted that homeowners are responsible for the lawns according to the City's codes, and added his opposition to brown lawns on Sausalito Circle.

Mayor Goedhart noted that the matter will be referred to the City Manager for a response; that the State Law regarding water conservation prevents cities from enforcing lawn watering; and that City Manager Murray will research the matter and address the lawn issue.

RECESS THE CITY COUNCIL AND CONVENE AS THE CITY OF LA PALMA AS SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION AT 7:10 P.M.

Deputy City Clerk Kenney stated, "The City Council will now recess and convene as the Successor Agency to the Dissolved Community Development Commission of the City La Palma. Members of the La Palma City Council receive no compensation or stipend as a result of convening or participating in the Successor Agency or otherwise as serving as members of the Successor Agency."

CONSENT CALENDAR

A. Approval of Successor Agency Minutes

Minutes of the June 19, 2018, Regular Meeting of the Successor Agency.

Council Member Kim made a motion to approve Consent Calendar Item A.

The motion was seconded by Mayor Pro Tem Goodman and carried on the following vote:

AYES:	Council Member Flachmeier, Mayor Goedhart, Mayor Pro Tem Goodman, and Council Member Kim
NOES:	None
ABSENT:	Council Member Steggell

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

None Scheduled.

ADJOURN THE CITY OF LA PALMA AS SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION AND RECONVENE THE CITY COUNCIL AT 7:11 P.M.

CONSENT CALENDAR

1. Waive the Reading of All Ordinances

Waive reading of all Ordinances in their entirety and read by title only.

2. Approval of Council Minutes

Minutes of the June 19, 2018, Regular Meeting and June 26, 2018, Special Meeting of the City Council.

3. Approval of Register of Demands

Council Member Kim announced that he had a financial conflict of interest on Item 3. Council Member Kim did not participate in the vote on this item.

Resolution No. 2018-35 approving the Register of Demands for July 3, 2018, and July 17, 2018.

Mayor Pro Tem Goodman made a motion to approve Consent Calendar Items 1, 2, and 3.

The motion was seconded by Council Member Flachmeier and carried on the following vote:

AYES:	Council Member Flachmeier, Mayor Goedhart, Mayor Pro Tem Goodman, and Council Member Kim
NOES:	None
ABSENT:	Council Member Steggell

ITEMS PULLED FROM CONSENT CALENDAR

4. Award of Contract to Superior Pavement Markings for Citywide Thermoplastic Striping Improvement Project, City Project No. ST-347

Council Member Kim requested to have Item 4 pulled from the Consent Calendar to inquire about the last time the City completed a street striping project.

Community Services Director Belknap responded that the last time the City conducted a striping project was some time ago; that striping was done previously on an individual basis with street projects; and that the City is converting to thermal striping because it is more reflective.

Discussion ensued regarding the thermal striping lasting four to six years; that weather and wear are factors; that the striping will be completed on arterial streets; and that when the next thermal striping project is required, it will be in the Capital Improvement Plan (CIP).

Award and authorize the Mayor to execute an agreement in the amount of \$132,835.50 to Superior Pavement Markings for the Citywide Thermoplastic Striping Improvement Project, City Project No. ST-347.

Council Member Kim made a motion to approve Consent Calendar Item 4.

The motion was seconded by Mayor Pro Tem Goodman and carried on the following vote:

AYES:	Council Member Flachmeier, Mayor Goedhart, Mayor Pro Tem Goodman, and Council Member Kim
NOES:	None
ABSENT:	Council Member Steggell

## REGULAR ITEMS

5. Award of Contract to KTM Enterprises for Enhanced Security of the Police Department's Front Desk and Counter Area, City Project No. 18-BLDG-01

Management Analyst Cisneros gave the Staff Report.

Recommendation that the City Council award and authorize the Mayor to execute an agreement in the amount of \$30,718 to KTM Enterprises for Enhanced Security of the Police Department's front desk and counter area, City Project No. 18-BLDG-01.

Staff Report given by Management Analyst Joe Cisneros.

Council Comments and Questions:

Discussion ensued regarding the cost comparisons for the proposal; whether the past incidents warranted this type of security in the Police Department; that Police Chief Kim detailed the La Palma Police Department's (LPPD) previous

security experiences; inquiry into adding on amenities with leftover funds; that Staff was being cost conscious; that the current design will keep the LPPD Lobby the same, but with a ballistic counter wall and windows and the bulletin board will be replaced with a television monitor; that the ad-hoc Committee recommended these security upgrades as a priority; that the ad-hoc Committee is made up of a variety of Staff members from across the agency; that there are additional funds identified to be used for other City facility security upgrades; and that Staff has worked with outside security companies to review the best security options for La Palma.

Public Comment:

Jerry Lomeli, a La Palma resident, addressed the City Council, regarding the number of people who visit the LPPD in a 24 hour period.

Police Chief Kim responded that during an average day, the LPPD gets between one to a dozen visitors.

Council Member Kim made a motion to approve the Award of Contract to KTM Enterprises for Enhanced Security of the Police Department's Front Desk and Counter Area, City Project No. 18-BLDG-01.

The motion was seconded by Council Member Flachmeier and carried on the following vote:

AYES:	Council Member Flachmeier, Mayor Goedhart, Mayor Pro Tem Goodman, and Council Member Kim
NOES:	None
ABSENT:	Council Member Steggell

6. Police Department Operations Update

Police Chief Kim gave a presentation on the Police Department's operational status update on Management Team Responsibility.

Mayor Goedhart inquired as to who is defined as being part of the Management Team in the LPPD.

Police Chief Kim responded that the LPPD Management Team consists of the Police Chief, the Police Captain, the Support Services Manager, and five Police Sergeants.

Police Chief Kim continued with his presentation on building a climate of trust and participative Management.

Discussion ensued regarding clarification that the Participative Management strategy is when the management team gets ready to implement a change, a healthy discussion occurs and a decision is made as a team; that the team supports the decisions made; and that this strategy helps communicate that messages to line level employees stay consistent.

Police Chief Kim continued with his presentation on productive Management Team Meetings, Management planning, communications, proactive Management strategy, new Chief expectations, employee recognition, and data collection and Analysis.

Discussion ensued regarding Staff still needing to complete some technical issues with the Spillman Technologies in order to utilize the system's full potential, but the upgraded data collection and training has been accomplished; that former data collection processes were not streamlined and decreased the effectiveness; that statistics are detailed now with each officer's activities; and that these statistics allow the City to better allocate resources.

Police Chief Kim continued with his presentation on Spillman CAD/RMS training, training plans, POST Team Building workshop, Police Chief/City Manager workshop, Lexipol Policy review, citizen complaint procedure, Hiring and promotion process, retention of employees, shared police services, expansion of Volunteer in Policing (VIP) program, Neighborhood Watch, Community Emergency Response Team (CERT), Police Explorers, Police Interaction with Youth (PIY), and the Citizens Police Academy.

Discussion ensued regarding the purpose of the Citizens Police Academy being a tutorial on City departmental functions; that the course is six to seven weeks long; that this allows the citizens to review each aspect of the police department like dispatch, patrol, and investigations; that the City used to do this years ago; that each City department gives an overview like a Government 101 course; support for this academy; that this program would help encourage future leadership on the City Council; support to get the program started by next year; that City Staff is just beginning these discussion and are anticipating to start this program in the Fall of next year; that the program will include a City Council component; and that the City Council can make this part of its strategic plan for next year.

Police Chief Kim continued with his presentation on the Bicycle Patrol program, case management for investigators, online Police Reporting system, and the Police Corporal Program.

Discussion ensued regarding the qualifications for a candidate to promote for a Corporal position; that there is a written test, a state promotional test, an oral interview with a panel of outside interviewers, and an evaluation by in-house

management team; that both experience and tenure in the La Palma Police Department (LPPD) will help in the advancement process; that there are usually four corporal spots available, one for each shift, in case a Sergeant is not available; that the Corporal position will also serve as a supervisor; that the number of Corporals is set at 4 in the LPPD's MOU; that there are younger current LPPD Staff members who will be qualified in the future; and that there are incentives for the individual promotions.

Police Chief Kim continued with the presentation on the Records Clerk position, the School Resource Officer, the Motorcycle Traffic Enforcement Officer, suspending efforts to contract out Police Dispatch Services, facility security, and a review of the fiscal impact of these operational updates.

#### Council Comments and Questions:

Discussion ensued regarding the great job the LPPD has done over the past two years; support and encouragement to continue the public engagement opportunities; that the motorcycle officer cannot be from current staffing; that there would have to be a change in the revenue in order to fund that position; that current patrol officers are being training on better radar techniques; and that this request for a motorcycle officer is in the forefront of operational needs, but Staff will not recommend this position at this time.

#### Public Input:

No members of the public wished to speak.

Mayor Goedhart complimented Police Department Staff for taking the report seriously; stated that the LPPD has accomplished a lot; that it is encouraging to hear that the LPPD is in great shape; and that if the LPPD sees needs to be addressed, to bring the recommendations to the City Council.

Receive and file the Police Department Operations Update.

Council Member Kim made a motion to receive and file the Police Department Operations Update. The motion was seconded by Council Member Flachmeier.

Discussion ensued regarding support for having departments conduct a full review; that the departments should give recommendations for the Strategic Planning session every year; that the City Manager can incorporate that into the part of planning for the next Strategic Planning session.

The motion carried on the following vote:

AYES: Council Member Flachmeier, Mayor Goedhart, Mayor Pro Tem Goodman, and Council Member Kim

NOES: None

ABSENT: Council Member Steggell

COUNCILMEMBER AB1234 REPORTS, REPORTS FROM CITY-AFFILIATED COMMITTEES, AND COUNCIL REMARKS

**Council Member Kim** attended the Special City Council meeting; the Orange County Sanitation District (OCSD) Board meeting; the July 4th Fitness Run for Fun; the OCSD Legislative and Public Affairs Committee meeting; and the OCSD Administrative Committee meeting.

**Council Member Flachmeier** attended the Special City Council meeting; the Orange County Fire Authority (OCFA) Buena Park Fire Station 61 grand opening; and announced that due to personal circumstances, she will not be running in the 2018 election.

**Mayor Pro Tem Goodman** attended the OCFA Board meeting; the Orange County Vector Control District (OCVCD) Board meeting; the Special Meeting of the City Council; the July 4th Fitness Run for Fun; the OCFA Buena Park Fire Station 61 grand opening; and the Coffee with a Cop event.

**Mayor Goedhart** attended the OCFA Board meeting; the July 4th Fitness Run for Fun; the Coffee with a Cop event; announced the upcoming Coffee with a Cop at McDonalds on July 21; announced the upcoming City Council election and that the nomination period is open and will continue until August 15; and that if any member of the public is interested in running for office, to contact Staff.

CITY MANAGER REMARKS

**City Manager Murray** noted that OCVCD has sent the City information and that staff is waiting for information in the proper format to submit it to the billboards for a Public Service Announcement (PSA); that there is an election with two seats available; and that she will be out of town Thursday through Sunday and that Administrative Services Director Shelton will be the Acting City Manager in her absence.

CITY ATTORNEY REMARKS

**City Attorney Kuperberg** had nothing to report.



ADJOURNMENT

Mayor Goedhart announced that he will be out of town for the August 7, 2018, City Council meeting.

City Manager Murray reminded everyone that the City's Civic Expo is on August 4 at 5:30 p.m. in conjunction with the Concert at the Park that starts at 6:30 p.m.

Mayor Goedhart adjourned the Regular Meeting of the City Council at 8:15 p.m.

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Gerard Goedhart,  
Mayor

Attest:

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Kimberly Kenney  
Deputy City Clerk