

MINUTES OF THE REGULAR MEETING
OF THE LA PALMA CITY COUNCIL

April 1, 2014

CALL TO ORDER: Mayor Shanahan called the Regular Meeting of the La Palma City Council to order at 7:00 p.m. in the Council Chambers of La Palma City Hall, 7822 Walker Street, La Palma, California, with Council Member Hwangbo being absent.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Kim

INVOCATION: Dr. Paul Kim, United Methodist Church

ROLL CALL: Council and Commission Members

Council/Commission Members present: Council/Commission Member Charoen, Council/Commission Member Goedhart, Mayor Pro Tem/Vice Chairperson Member Kim, and Mayor/Chairperson Shanahan

Council/Commission Members absent: Council/Commission Member Hwangbo

City Officials present: Ellen Volmert, City Manager/Executive Director
Joel Kuperberg, City Attorney
Michael Belknap, Community Services Director
Douglas Dumhart, Community Development Director
Laurie Murray, Administrative Services Director/City Clerk
Eric Nuñez, Police Chief

PRESENTATIONS

1. Mayor Shanahan presented a proclamation to Dispatchers Karen Ramirez and Vanessa Zuniga, in recognition of National Public Safety Telecommunicator's Week.
2. Pat Craig, representing the La Palma Community Activities and Beautification Committee, presented Norma Grable with the Quarterly Home Spotlight Award for her home at 5441 Marview Drive, La Palma.

ORAL COMMUNICATIONS

Pamela Sepulveda, Casa Youth Shelter Community Outreach Director, addressed the City Council regarding their upcoming Reality Party on April 26th; the purpose of the Casa Youth Shelter; and invited the City Council to the Reality Party event.

Victor Perrin, representing the West Orange County Regional Chamber of Commerce, addressed the City Council regarding their attendance at the upcoming State of the City Address and congratulated La Palma Intercommunity Hospital on their award for being in the top 100 best small hospitals in the United States. He closed by announcing the Chamber's upcoming Service Corps of Retired Executives (SCORE) workshop.

RECESS THE CITY COUNCIL AND CONVENE AS THE CITY OF LA PALMA AS SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION AT 7:18 P.M.

Administrative Services Director/City Clerk Murray stated, "The City Council will now recess and convene as the Successor Agency to the Dissolved Community Development Commission of the City La Palma, and then recess and convene as the Planning Commission. Members of the La Palma City Council receive no compensation or stipend as a result of convening or participating in either the Successor Agency or Planning Commission meetings, or otherwise as serving as members of the Successor Agency or Planning Commission."

CONSENT CALENDAR

A. Approval of Successor Agency Minutes

Minutes of the March 4, 2014, and March 18, 2014, Regular Meetings of the Successor Agency.

Mayor Pro Tem Kim made a motion to approve Consent Calendar Item A.

The motion was seconded by Council Member Charoen and carried on the following vote:

AYES: Council Member Charoen, Council Member
Goedhart, Mayor Pro Tem Kim, and Mayor
Shanahan

NOES: None

ABSENT: Council Member Hwangbo

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

None Scheduled.

ADJOURN THE CITY OF LA PALMA AS SUCCESSOR AGENCY TO THE
DISSOLVED COMMUNITY DEVELOPMENT COMMISSION, AND CONVENE AS THE
PLANNING COMMISSION AT 7:19 P.M.

CONSENT CALENDAR

PL-1. Approval of Planning Commission Minutes

Minutes of the March 4, 2014, and March 18, 2014, Regular Meetings of the La Palma Planning Commission.

Vice Chairperson Kim made a motion to approve Consent Calendar Item PL-1.

The motion was seconded by Commission Member Charoen and carried on the following vote:

AYES:	Commission Member Charoen, Commission Member Goedhart, Vice Chairperson Kim, and Chairperson Shanahan
NOES:	None
ABSENT:	Commission Member Hwangbo

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

None Scheduled.

ADJOURN THE PLANNING COMMISSION AND RECONVENE AS THE CITY COUNCIL AT 7:20 P.M.

CONSENT CALENDAR

1. Waive the Reading of All Ordinances

Waive the reading of all Ordinances in their entirety and read by title only.
2. Approval of Council Minutes

Minutes of the March 4, 2014, and March 18, 2014, Regular Meetings of the La Palma City Council.
3. Approval of Register of Demands

Resolution No. 2014-19 approving the Register of Demands for April 1, 2014.
4. Approval of Salary Schedules Pursuant to New Minimum Wages and Recent Organizational Changes
 - a) Approve Resolution No. 2014-20 amending the salary schedule for part-time employees;
 - b) Approve the amended salary schedule for the La Palma Professional Employees Association (LPPEA); and
 - c) Approve the amended salary schedule for the La Palma Management Group.
5. Resolutions Authorizing Signatories for the Deposit, Investment, and Payment of Public Funds
 - a) Adopt Resolution No. 2014-21 amending Resolution No. 2012-18 authorizing the deposit, investment, and payment of public funds.
 - b) Adopt Resolution No. 2014-22 authorizing investment of monies in the Local Agency Investment Fund (LAIF).

Mayor Pro Tem Kim made a motion to approve Consent Calendar Items 1 through 5.

The motion was seconded by Council Member Charoen and carried on the following vote:

AYES: Council Member Charoen, Council Member
Goedhart, Mayor Pro Tem Kim, and Mayor
Shanahan

NOES: None

ABSENT: Council Member Hwangbo

ITEMS PULLED FROM CONSENT CALENDAR

6. Award of Contract to ENL Service Inc., for the Community Center Floor Renovation, City Project No. 13-BLDG-03

Council Member Goedhart requested to have the Item pulled to correct the amount of the project to \$76,758.

Award a contract in the amount of \$76,758 to ENL Service Inc. for the renovation of the Community Center Floor Renovation, City Project No. 13-BLDG-03.

Council Member Goedhart made a motion to approve a Contract to ENL Service Inc., in the amount of \$76,758 for the Community Center Floor Renovation, City Project No. 13-BLDG-03.

The motion was seconded by Mayor Pro Tem Kim and carried on the following vote:

AYES: Council Member Charoen, Council Member
Goedhart, Mayor Pro Tem Kim, and Mayor
Shanahan

NOES: None

ABSENT: Council Member Hwangbo

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS

7. Purchase of Financial and Personnel Management System

Administrative Services Director Murray gave the Staff Report.

Council Comments and Questions:

Discussion ensued regarding the positive support service history from Tyler Technologies; the details of travel expenses, software conversion, implementation, and supportive services; that expenses include a variety of trainers from different areas; concern for travel expenses; that this project is consistent with the recently adopted Financial Plan; and a request to have details of deviations from the adopted Financial Plan for City projects in Staff Reports.

- a) Adopt Resolution No. 2014-23 amending the Fiscal Year 2013-14 Adopted Budget, appropriating \$125,000 from General Fund Reserves; and
- b) Execute an agreement with Tyler Technologies for the purchase of financial and personnel management software.

Mayor Pro Tem Kim made a motion to adopt Resolution No. 2014-23 amending the Fiscal Year 2013-14 Adopted Budget, appropriating \$125,000 from General Fund Reserves and authorizing the City Manager to execute an agreement with Tyler Technologies for the purchase of financial and personnel management software.

Further discussion ensued regarding the annual savings being about 7-8 thousand dollars; that the City has had the current fund balance system since 1997; that the new software, *Incode*, caters to cities with under 100,000 population; and that there are no reported challenges from other cities that have undergone this software conversion.

The motion was seconded by Mayor Shanahan and carried on the following vote:

AYES: Council Member Charoen, Council Member
Goedhart, Mayor Pro Tem Kim, and Mayor
Shanahan

NOES: None

ABSENT: Council Member Hwangbo

8. Letter of Support for State Senate Bill 1262 (Correa) Medical Marijuana: Regulation of Physicians, Dispensaries, and Cultivation Sites

Police Chief Nuñez gave the Staff Report.

Council Comments and Questions:

Discussion ensued regarding the status of the Senate Bill being in the Business Professions committee.

Authorize the Mayor to sign and send a letter of support for SB 1262 to State Senator Lou Correa.

Council Member Goedhart made a motion to approve the Letter of Support for State Senate Bill 1262 (Correa) Medical Marijuana: Regulation of Physicians, Dispensaries, and Cultivation Sites.

The motion was seconded by Mayor Pro Tem Kim and carried on the following vote:

AYES: Council Member Charoen, Council Member Goedhart, Mayor Pro Tem Kim, and Mayor Shanahan

NOES: None

ABSENT: Council Member Hwangbo

COUNCILMEMBER AB1234 REPORTS, REPORTS FROM CITY-AFFILIATED COMMITTEES, AND COUNCIL REMARKS

Council Member Charoen had nothing to report.

Council Member Goedhart attended a Community Meeting with Assembly Woman Sharon Quirk-Silva and an Orange County Fire Authority (OCFA) Board meeting.

Mayor Pro Tem Kim attended an Orange County Sanitation District (OCSD) monthly meeting.

Mayor Shanahan had nothing to report.

CITY MANAGER REMARKS

City Manager Volmert had nothing to report.

CITY ATTORNEY REMARKS

City Attorney Kuperberg reported on the outcome of the recent case regarding the City of San Jose's email communications for City business through the use of private cell phones; that the Court of Appeals voted that use of non-supported City phones for

City business is not part of a City record; and advised the City Council and staff to be cautious when using their personal devices.

CLOSED SESSION

Mayor Shanahan recessed to Closed Session at 7:48 p.m.

CS-1. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Pursuant to Government Code Section 54956.8

Property: 5410-14 La Palma Avenue, La Palma,
California, APN # 262-102-14

City Negotiators: Joel Kuperberg, City Attorney
Ellen Volmert, City Manager
Douglas Dumhart, Community Development
Director

Negotiating Parties: Victor Perrin and Scott Oh

Under Negotiations: Price and Terms for Commercial Lease

CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Pursuant to Government Code Section 54956.8

Property: 5410-14 La Palma Avenue, La Palma,
California, APN # 262-102-14

City Negotiators: Joel Kuperberg, City Attorney
Ellen Volmert, City Manager
Douglas Dumhart, Community Development
Director

Negotiating Parties: Jun Choi and Eric Lee

Under Negotiations: Price and Terms for Commercial Lease

CS-3. The City Council will meet in Closed Session pursuant to Government Code
Section 54957.6: CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives:	Ellen Volmert, City Manager Laurie Murray, Administrative Services Director Joel Kuperberg, City Attorney
Employee Organization:	La Palma General Employees Association La Palma Police Association La Palma Professional Employees Association
Unrepresented Employees:	Executive Management

Mayor Shanahan reconvened in Open Session at 9:07 p.m. with Council Member Hwangbo being absent and asked for a report.

Administrative Services Director Murray reported that all three Closed Session Items will be continued to the April 15th City Council meeting.

ADJOURNMENT

Mayor Shanahan adjourned the Regular Meeting of the La Palma City Council at 9:08 p.m.

Steve Shanahan
Mayor

Attest:

Laurie A. Murray, CMC
City Clerk