

MINUTES OF A MEETING
OF THE CITY COUNCIL POLICY SUBCOMMITTEE

April 5, 2005

The meeting was called to order at 4:02 p.m. in the Mayor's Conference Room of La Palma City Hall, 7822 Walker Street, La Palma, California. Present were Kenneth A. Blake, Larry A. Herman, and Catherine Standiford, City Manager.

ORAL COMMUNICATIONS: None.

REGULAR ITEMS

The City Council Policy Subcommittee reviewed and discussed proposed legislative advocacy policy recommendations. It was the consensus of the Subcommittee that a policy related to official City communications and legislative advocacy be established. The Subcommittee asked that the City Manager check with the City Attorney to see if there were alternatives that would allow quick City Council consideration of legislative issues without violating the Brown Act.

In the absence of other alternatives, the Subcommittee recommended that the City Council consider adopting the following policy:

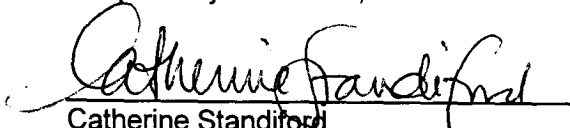
1. The City Council should be given the opportunity to consider and adopt official positions formally before communication through letters or other means are prepared. The Mayor is authorized to sign letters on behalf of the City Council once an official position is taken.
2. Individual City Council members, the City Manager, Police Chief, or other Management Team members may send letters of support or opposition, as long as they clearly indicate that the letter reflects their individual position, not the position of the City of La Palma.
3. In cases where urgent action is required or when a City Council meeting will not be held in time for the communication to be effective, staff will provide information about the proposed legislation/and or request for a City position and a sample letter to the City Councilmembers, who may respond individually if they so choose.

ADDITIONAL COMMENTS AND INFORMATION

The City Manager advised that a request had been received from the League of Women Voters to hang a street banner publicizing their website from May 22nd to June 5th, 2006. The Policy Subcommittee directed that this matter be reviewed by the full City Council.

ADJOURNMENT: The meeting was adjourned at 4:30 p.m.

Respectfully Submitted,


Catherine Standiford
City Manager